



Mission: Empowering Teen Parents to Succeed
Vision: Teen Parent Families Thrive and Enrich our Community
Job ID: 21-005TERRA

Services for Educational Achievement Worker

As a non-profit organization that has been serving pregnant and parenting teens in Edmonton for over 45 years Terra is recognized for its leadership, innovation and collaboration. Annually more than 1,000 young parents and their children benefit from a comprehensive range of services. Through the compassionate work of the staff, we help parents and children to develop and reach their full potential by recognizing and responding to their unique and individual needs. Terra Centre staff are guided by the Code of Honour which supports, respects, and celebrates our families and staff (<https://terracentre.ca/what-is-terra/careers/>). If you share our values and support our mission and vision please consider joining our team.

Job Overview:

The Services for Educational Achievement (SEA) Worker is responsible for the direct service delivery to pregnant and parenting families attending Braemar School with a focus on strengthening the parent/child relationship; supporting the achievement of education and employment goals; and building the family's natural and community resources. SEA Workers also play a key role in the Strengthening Hope Program as they assist, monitor and support participants who are receiving financial assistance through the program. Reporting to the Program Supervisor, Services for Educational Achievement, SEA workers work closely with staff at Braemar School, other Terra programs and external agencies.

Job Conditions:

This is a permanent position working 37.5 hours/week. Hours of work are primarily 8:00 a.m. to 4:00 p.m. but some flexibility is required to meet the needs of the program and participants. The position is based out of the Braemar School office located at 9359 67A Street NW.

Key Responsibilities:

- Provide ongoing support to the young families through onsite visits, psycho-social educational groups, telephone and electronic contact, home visits, as well as other support strategies
- Assist families in connecting with agency programs, community resources and arranging case conferences when required
- Support self-advocacy practices and advocate for families in crisis and assist with skill development in the areas of problem-solving, communication, decision-making and goal planning to increase their confidence in meeting the needs of their family.
- Identify community resources and develop strong community relationships to continually enhance programming to meet both the needs of the families and the outcomes of the program
- Work collaboratively with participants, Terra program staff and funding partners to process Strengthening Hope Program applications adhering to the SHP policies and eligibility requirements.



- Complete and process required paperwork to track personal information changes, student terminations and changes to funding requests.
- Regularly monitor, communicate requirements and create action plans with participants to ensure that they are meeting the requirements of the funding program as needed.
- Adhere to all safety protocols established by the agency for on-site group and community meetings/interactions
- Complete assessments and maintain filing, documentation and reporting according to program policies and procedures.
- Record and monitor the progress on participants' goals
- Compile monthly statistical information as required and collect outcome measures data and complete evaluation activities as required

Qualifications

- Diploma or Degree in Child and Youth Care, Social Work or related Human Service program. Registered with an applicable regulatory or licensing body
- Registered or able to register with an applicable regulatory or licensing body
- Familiar with funding options available to youth

Knowledge and Abilities

- Knowledge of Indigenous culture is essential and experience working with Indigenous cultures is desirable
- Extensive knowledge of community resources, especially those that resource and support families
- Good understanding of cultural competency and experience working with intercultural population
- Able to maintain confidentiality

Other Requirements

- Suicide Prevention Training.
- Current Standard First Aid Certificate dated within 6 months.
- Police Security Clearance (CRIM) dated within 6 months.
- Child Intervention Check (CWIS) dated within 6 months.
- Valid Driver's License, Insurance Coverage (*with 2 Million Liability*), own vehicle and a clear Drivers Abstract dated within 6 months.

Terra has intentional practices in place to achieve fairness in employment and create a diverse workforce. No person will be denied employment opportunities or benefits for reasons unrelated to their abilities.

Recruitment and advancement will not discriminate on the grounds of any protected characteristics under Alberta Human Rights or Canadian Human Rights legislation.

Individuals will be recruited to positions based on their demonstrated skills, qualifications and attributes required for employment; and alignment to agency core values.



Salary: The salary range for the position is \$44 850 to \$48 750/year. Upon completion of a probationary period, we offer a comprehensive, competitive, extended health benefits package including RRSP contribution.

To apply for this opportunity, please email your résumé and cover letter to: Human Resources, hr@careersforcommunity.ca. Please include, 21-005TERRA, Services for Educational Achievement Worker in the Subject Line of the email and state in your cover letter how you heard about the position.

Closing Date and Next Steps:

Closing: Tuesday, September 21

Candidates contacted for an interview: September 24

Interview dates: September 28 and 29